

TERMS & CONDITIONS FOR TWO PART BIDDING

1. **Tenders in two Part bidding system** (1st Part- Technical Bid, 2nd Part Price Bid) are invited from experienced, resourceful and bonafide firms for supply, installation & commissioning of Fume Hoods in IACS Laboratories at Jadavpur, Kolkata 6700 032. Separate envelopes should be used for Technical and Price Bids and indication to that effect may please be superscribed on the envelopes.

The **envelop superscribed ' Technical Bid** should contain the tender form (General terms conditions, Technical Specification & tender Memorandum)) without the -Bill of Quantitiesøpart, duly signed and stamped along with all relevant documents establishing the credibility of the firm. The Technical Bid will not contain any price implication. All envelopes containing the tender should be properly sealed. The envelop containing Technical Bid must contain the Earnest Money Deposit (EMD) of Rs. 54,000/= and tender fee for downloaded tender in form of Demand Draft, Bankerø cheque, Pay Order. No price indication shall be in the Tech. Bid.

Criteria for pre-qualification on the basis of the Technical Bid:

- (a) The firms having credential of supplying, installation & commissioning of Fume Hoods of adequate value as mentioned in the NIT in Laboratories conformity of the items mentioned in the Bill of Quantities of this tender will be selected. The firms should have valid PAN & VAT / Central Sales tax Registration Number.
- (b) The firms who have already completed similar of work of value Rs. 17.00 Lakh in a single contract or two similar works of value Rs.11.00 lakh each in Govt., Semi Govt., Govt. Undertakings, and Govt. Autonomous Organizations / Institutes will be selected.
- (d) The firms must have its maintenance services at Kolkata/ West Bengal. The firms should satisfy that after sales services would be adequate in the event of placing order with them.

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2. **Price Bids** : Only Bill of Quantities duly filled in containing Price of Items and total tendered cost shall be submitted as Price bid.

Price Bids will be opened only for the bidders, whose Technical Bids have been found to be acceptable. Opening date and time of which will be intimated later on.

The tenderer shall fill in the rates both in words and figures. The amount against each item is also to be filled in. In case of any discrepancy, the rates quoted by contractor in words shall be taken as correct.

The quoted price shall be inclusive of VAT, Sales Tax, Income tax, Excise Duty, turnover tax, Service tax, Octroi, labour welfare Cess @ 1% of the value or any other taxes and duties prevailing in respect of this contract shall be payable by the contractor. IACS will not entertain any separate claim whatsoever in respect of the same.

3. The bid shall remain valid for acceptance for a period of 90 days from the date of opening. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to IACS, then the IACS shall without prejudice to any other right or remedy is at liberty to forfeit the said earnest money as aforesaid, without accepting the tender.

Conditional offer will not be acceptable.

4. Earnest money deposit of Rs. 54,000/= is to be deposited in the form of Demand Draft, Pay order or Banker's Cheque in favour of Indian Association for the Cultivation of Science payable at Kolkata.

5. Payment terms:

(a). Running A/C bill shall be paid to the agency.

(b). 90% payment will be made on successful installation and commissioning of Fume Hoods.

(c) 10% of the value of work done less the EMD submitted shall be kept as security deposit for one year from the date of completion of the total job.

No Interest will be payable against the EMD and the Security deposit.

6. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.

