

INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE  
2A & 2B, RAJA S.C. MULLICK ROAD,  
KOLKATA-700 032.

**MINUTES OF THE PRE-BID MEETING HELD ON 03.02.2016**

No. EL/ 008 /ADM/16

Date: 05/02/2016

**Name of Work:** Supply, Installation, Testing & Commissioning of Electrical Works for 2x500 KVA & 1x250 KVA DG sets including arrangement of AMF cum Auto-Synchronizing including providing the Exhaust Chimneys etc. at IACS, Jadavpur, Kolkata

**Ref:** NIT No. IACS/EL/CG/2015-16/38, Dated: 14.01.2016

As per the terms of the referred NIT, the Pre-Bid Meeting was held on 03.02.2016 at 4:00 p.m. at IACS . At the outset, the Chairman of the IACS Technical Committee (DG set), welcomed all the prospective bidders who attended the Pre-Bid meeting. Thereafter, the proceedings of business started with various queries related with the Tender as raised by the bidder's representatives and thereby point to point replies were given by IACS officials/representative which, would also form as part of the NIT/ Agreement of the Tender.

All discussions and decisions in the meeting are recorded as follows:-

- i. **As questioned by bidders, for use of separate sheet/booklet in order to quoting rate of items (as price bid) by the bidders.** It is reiterated by the IACS that the prescribed 'Schedule of Work' as attached with the tender document can only be used for quoting the rates against each individual item & the same should be submitted as price bid. Quoting of rates in separate sheet/format will not be accepted & considered for evaluation. All the prospective bidders are bound to use only IACS prescribed "Schedule of Works" as circulated with the tender documents for quoting their rates in the tender.
- ii. **As questioned by bidders, about Taxes to be deducted from their bills of work of the Tender.** It is stated by the IACS that, the quoted rate should be inclusive of all taxes & duties including service Tax & Labour welfare cess etc. as applicable vide clause no. 15 of page no. 11 of the tender document. Nothing extra will be paid to the agency over the accepted rates. However, for the convenience of billing of work by the contractor they may show break up between Tax value & Work cost involved against the accepted rate of each item of work as per IACS accepted measured quantity. But in no case any extra will be paid to the agency over the accepted rates of the tender. Also regarding TDS, it is clarified that the percentage rate (%) of TDS (for ST, IT etc.) IACS will follow the Govt. norms as will be applicable from time to time.
- iii. **As questioned by bidders, regarding retrofitting of Air-Circuit Breaker (vide item no. 1 of the "Schedule of Work").** It is stated by the IACS that, the Air-Circuit Breaker will be placed in the existing MV panel where vacant space is available to accommodate the same. For any further assessment, vendors may visit the site with IACS representative on request after the meeting.
- iv. **As questioned by bidders, pertaining to the cable laying works.** It is clarified by the IACS that, the cable demarcated under item no. 4.2.1 & 4.2.2 as '1x4Rx3.5Cx400 sq.mm' indicates a bunch of cable which consists of 4nos. of 3.5 core 400 sq. mm cable runs parallel as a group towards a single destination. Accordingly, 1 m of such 1x4RX3.5Cx400 sq.mm cable shall include 4m of 3.5Cx400 sq.mm cable in 1m length of single trench. On the other hand, an item like '7x1Rx3.5Cx400 sq.mm' (vide item no. 4.2.4) shall include 7nos. 3.5 core individual cable of size 400 sq. mm each but having different destinations. Accordingly, 1 m of such 7x1RX3.5Cx400 sq.mm cable shall include 7m of 3.5Cx400sq.mm cable in 1m length of different trench.

v. **As questioned by bidders, regarding the Relay to be used for the purpose of synchronisation of the DG sets.** It is stated by the IACS that, it should take care of all the events as asked for in the NIT.

vi. **As questioned by the IACS officials to the bidders attended,** in order to confirm about their understanding of eligibility criteria of the tender where, no one from bidder's representative asked any further clarification in regards except to know about the requirement of capacity break up of DG Sets installed. This was explained by the IACS officials that the matching of minimum total aggregate capacity of DG Sets installed is required as per NIT if not, exact capacity of each DG Set as installed/mentioned in their credentials matching to our requirement. But in no case the difference between the Sets happens to be more than one third and the minimum capacity of any DG Set should not be less than the capacity mentioned in the NIT.

vii. The meeting ended with vote of thanks to the Chair.

Acting Registrar