

INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE  
JADAVPUR, KOLKATA – 700 032

**Tender Notice No: IACS/CIVIL/525 /2015-2016/40**

**dated 05.01.2016**

**Name of the Work: “Cleaning and Housekeeping work at Main Building, 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> floor of Centenary building, Computer centre, ERU building, Biological Chemistry building, Guest Houses, Workshop etc. at IACS, Jadavpur.”**

Minutes of Meeting of the Prebid conference held on 03/02/2016 at 4:00 PM at IACS, Kolkata – 700 032

1. Mr. Pradip Shao of M/s. MB Security & Investigation Bureau has raised the question that in case the agency has valid NSIC certificate then whether it could be waived from submitting the EMD and the cost of tender. Mr. S. N. Bose replied that if it is categorically mentioned in the certificate and it is applicable for Cleaning and Housekeeping services then the decision of waiving of EMD and cost of tender will be considered.
2. The date of opening of Part I (Technical Bid) is on 09/02/2016. The date as mentioned in item. 5 of Terms & Conditions will not be followed which is 04/02/2016.
3. Mr. I.B Debnath has pointed out that the GOI wage revision is not covered in the terms and conditions. Mr. Bose, Engineer mentioned that as per GOI notification, when minimum wages will be revised, the agency shall be paid as per amended minimum wages as applicable from time to time.
4. Mr. Manoj Nandy of Panther Security Service asked about the category of minimum wages to be considered while quoting. It was answered that for cleaning persons- Unskilled wages and for the supervisors- Semi Skilled wages are to be considered.
5. As per GOI order the minimum bonus which is to be payable is Rs. 7000/- instead of Rs. 3500/- as mentioned in the Part-I (Price Bid) of the tender.
6. Item No:10 shall be deduced by adding 7(a), 7(b), 8 & 9 instead of 7(a)+7(b)+8 as mentioned in Part-II (Price Bid) of the tender.
7. The total cost per Annum need not be mentioned in Part-II (Price Bid) of the tender.
8. The cleaning personnel shall enjoy paid leave for three National Holidays i.e. 26<sup>th</sup> January, 15<sup>th</sup> August & 2<sup>nd</sup> October in a year. The cleaning area is inside area only except roof.
9. Indian Association for the Cultivation of Science reserves right to adjust the Nos. of manpower employed at any point of time.