

**INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE,
JADAVPUR, KOLKATA-700 032**

NIT No. : IACS/ Civil / 547 / 2016-17 / 10 Date: 06/06/2016

Applications in prescribed form are invited from bonafide, eligible, resourceful contractors for enlistment of executing various Civil works in the IACS campus, Jadavpur, Kolkata - 700 032. Application forms may be collected either from the office of the Engineer, IACS on payment of Rs.500/= (Rupees five hundred only) in cash on all working days from 10.06.2016 to 12.07.2016 in between 11.00 am to 3.00 pm. or may be downloaded from website www.iacs.res.in and in that case a separate DD of Rs.500.00 is to be submitted as the cost of enlistment form. The complete form with all necessary documents is to be submitted to the office of the Engineer by 15.07.2016 at 3.00 pm. Existing enlisted contractors of IACS are advised to submit application for re-validation of their enlistment alongwith their all credentials and information contained in the Form.

**S. N. Moulik
(Acting Registrar)**

INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE
JADAVPUR, KOLKATA-700 032

Enlistment form for Contractors (Civil)

1. Name of the Firm/Applicant:
(In Block Capital)
2. Nature of the Firm:
(Proprietorship/ Partnership/ Limited/ Engg. Co-Opp, etc.)
3. Name(s) of the Owner/ Partners /
Directors, members etc. (a) -----
(In Block Capitals) (b) -----
(c) -----

(Copy of partnership deed or other relevant documents to be enclosed)

4. Registered Address of the Firm: -----

Telephone No.(s) - -----
Fax No: -----
E-mail: -----

5. Application for enlistment in the category :
 - (a) Financial limit up to Rs. 2.00 (Two) lakh (Category I)
 - (b) Financial limit up to Rs. 5.00 (Five) lakh (Category II)

[Please tick the appropriate item]

6. Financial capability certificate of Banker(Banker's certificate needs to be enclosed) & Turnover of the last Three years, authenticated by Chartered Accountant.

[Financial capability certificate of the Banker for the full amount for which enlistment/revalidation applied for is to be produced]

Name of the Bank -----
 Branch -----
 Address/ telephone No: -----

 Financial limit covered by certificate -----

7. List of works with completed value for which satisfactory completion certificate received during last 5 years:

Sl. No.	Name of the Organization – Govt./ Semi Govt./ Autonomous/ Govt. Undertaking	Name & Location of the Work	Work Order No.	Date of Completion	Final Work Value (Rs.)	Whether L.D. imposed or not
1.						
2.						
3.						
4.						
5.						

[Applicants seeking revalidation are also to fill in item 7]

[Applicants may attach extra sheet if the number of works are more than 3]

8. Whether the Applicant/Firm is already enlisted with any Govt./Semi Govt./Autonomous/ Govt. Undertaking Organization?

Give details of such enlistment with copy of letter of enlistment.

9. Whether the Applicant/Firm was at any time black listed by any Govt./Semi Govt./ Autonomous/ Govt. Undertaking Organization?

Give details with reasons for such cancellation/black listing of enlistment.

10. Give details about manpower attached with the Firm and company profile. Special emphasis to be given towards permanent Technical manpower attached with the firm.

11. If the Applicant or Partner of firm is having technical qualification?

Give details.

12. Recommendations & Reference, if any from persons of repute & relevance.

(Please enclose extra sheet if required)

13. PAN, VAT Registration details are to be provided.

14. Valid Trade License is to be provided.

Date:

Signature of Applicant/Firm

Note: - 1. All statement made in the above application are to be supported by valid documents.

2. Complete application along with required documents, in a sealed cover, are to be submitted to the office of Engineer, IACS by **3.00 P.M. on or before 15.07.2016.**

3. Enlistment will be communicated to the registered address within 90 days from 15.07.2016

4. The enlistment will remain valid for a period of two years from the date of enlistment. IACS authority reserves the right to extent or terminates of the enlistment period without showing any reasons thereof.

5. The enlistment list now in vogue will stand cancelled from the date of commencement of new list.

