

INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE [IACS]

2A & 2B, RAJA S C MULICK ROAD, JADAVPUR, KOLKATA – 700032

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Tender Notice

NIT No. : IACS/ Admn. / 2016-17 /15

Dtd. 20/07/2016

Sub: Digitization of Important Administrative and Accounts Related Documents

Indian Association for the Cultivation of Science [IACS] invites sealed tenders [single bid system] for the proposed digitization works of the important administrative and accounts related papers as detailed below. Complete tender bids should reach the Registrar, Indian Association for the Cultivation of Science, 2A & 2B, Raja S C Mullick Road, Jadavpur, Kolkata - 700032, West Bengal, India on or before the scheduled date specified below to our dispatch section.

Details of the Digitization Works

Class of Documents	Quantity	Nature of Digitization Works
Important Administrative Documents In bound form and in A4 size [Period: 1986 - 2016]	30,000 pages [Thirty Thousand Pages]	<ol style="list-style-type: none">1. Scanning of the pages with OCR [Optical Character Recognition - Simple Word Processing]Technology2. Image Processing and PDF Creation3. Metadata extraction and uploading to IACS IDR [Institutional Digital Repository]
Important Records of Accounts & Administration Loose Sheets and in A4 size [Period: 2006 - 2016]	70,000 pages [Seventy Thousand pages]	<ol style="list-style-type: none">1. Simple OCR scanning and image processing and PDF creation2. Uploading to IACS IDR [Institutional Digital Repository]

Details of Tender Venue

Tender Notice No.	NIT No. : IACS/ Admn. / 2016-17 /15 Dtd. 20/07/2016
Last date and time of submission of tender	16/08/2016 upto 2.00PM
Date of opening of tender	16/08/2016 at 4.00 PM
Contact details	Registrar Indian Association for the Cultivation of Science [IACS] 2A & 2B, Raja S C Mullick Road Jadavpur, Kolkata - 700032 Tel: 033-2473-4971 [Extn. 1555] E-mail: registrar@iacs.res.in

S N Moulik

Acting Registrar