

**INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE
JADAVPUR, KOLKATA-700032**

CORRIGENDUM

TO

(NIT NO: ADM/F&A/16-17P/61 DATED 18.11.2016)

(APPOINTMENT OF TAX CONSULTANT)

LAST DATE OF SUBMISSION OF TENDER

EXTENDED

TO

19TH DECEMBER 2016 TILL 2.00 PM

NOTE-I: A) TECHNICAL BIDS WILL BE OPENED ON 20TH DECEMBER, 2016
AT 12 NOON FOLLOWED BY A TECHNICAL POWER POINT
PRESENTATION BY THE BIDDERS IN SN BOSE MEETING HALL

B) INTERESTED BIDDERS MAY ATTEND AND PARTICIPATE

NOTE-II: Subsequent to the pre-bid meeting held on 25 November 2016, the following
amendments are hereby made in the tender document:-

A) At first page of the tender document under heading "Subject":-

For: Appointment of Chartered Accountant Firm (s)

Read: Appointment of Firm of Chartered Accountants or Cost Accountants

B) Annexure-I (Technical Bid) at point III Compliance of Provisions of Section
35(i) (ii) and 10 (21):-

For: advance (in second line)

Read: advise (in second line)

C) Annexure-I (Technical Bid) (next page) at point V .Issue of 15 CA & 15 CB
Certificate.

at V a) **Delete** : Rate per 15 CB

at V b) **Delete** : Rate per 15 CA

D) Annexure-I (Technical Bid) under General Requirement –

at b) in second column :

Add: Work experience in regard to Section 35 (i) (ii) & FCRA (with names of Institute/Organization).

E) Annexure-II (PRICE Bid) at point III Compliance of Provisions of Section 35(i) (ii) and 10 (21):-

For: advance in second line

Read: advise in second line

Add: Yearly, if done (against the second column)

F) Annexure-II (PRICE Bid) at point VI. FCRA Return at a) :-

For: Audit and Certification of FCRA accounts and Submission of Online FCRA Return.

Read: Compliance in all respects of FCRA and submission of all (Quarterly/ Half Yearly/Yearly) online returns/intimations.

G) In the original NIT Under "General Instructions" :-

at point 6:-

For : The Association also reserves the right to cancel the assignment at any time after award of the work due to any administrative reasons or due to dissatisfactory Performance of the firm on any account.

Read :The Association also reserves the right to cancel the assignment at any time after award of the work due to any administrative reasons or due to dissatisfactory Performance of the firm on any account or **without assigning any reason.**

NOTE-III: **The EVALUATION OF BIDS will be as mentioned in the next sheets:-
EVALUATION OF BIDS**

PRE-QUALIFICATION CRITERIA:-

TECHNICAL PROPOSAL

The Tender will be evaluated by Tender Evaluation Committee constituted by the Competent Authority, IACS. The detailed evaluation method for Prequalification-cum-Technical Bids is specified below.

Technical bids of the firms, which meet the prequalification criteria and secure minimum of 70% of total technical score of 70 shall be called for presentation and question-answer cum interaction session. In case of non fulfillment of any pre-qualification criteria, technical bid of the respective bidder shall be rejected.

The Financial bids of those firms will be opened who secured at least 75 marks out of 100 marks in the Technical Bids and their performance in Presentation and Question-Answer cum Interaction Session.

Technical and Financial Evaluation Criteria

<i>Sl. No.</i>	<i>Particulars</i>	<i>Total Marks</i>	<i>Allocation of Marks</i>	<i>Remarks</i>
01	<i>Firms Experience</i>			
a)	Firm's Existence in years a	5		
	10 Years –12 years		1	
	> 12 Years –15 years		3	
	> 15 Years		5	
b)	Average Annual Income of the Firm (in the last 3 financial years) ended on 31st March 2016	10		
	Rs 200 Lakhs to Rs.300 Lakhs		5	
	> Rs.300 Lakhs and upto Rs.500 Lakhs		7	
	Above Rs. 500 Lakhs		10	
c)	Experience of handling Tax Consultancy work including FCRA of at least 3 (three) Educational Institution/ PSU/ Govt. Organization during last five (5) years	30	4 each	
	4 marks for each organization subject to maximum of 30 (with in a period of preceding 5 years ie. ending the Financial year 2015-16)			
d)	Experience of handling similar work in Central funded Educational Institute/ Other Educational Institution, PSU, Govt. Organization Institution during last five (5) years	10		
	Experience in IISERs, IIT, IIM ,NITs and Central funded Universities.		6	
	Experience in other Govt. Educational Institution/ PSU/ Other Educational Institution.		4	
	Sub Total (01)	55		
02.	Key Experts and Manpower			
a)	Number of Partners' in the	5		
	3- 5 Partners		3	
	> 5 Partners		5	
b)	Number of Full Time staff on the roll of Establishment	10		
	5- 10 Staff (Out of which at least 3 Semi Qualified/Qualified Staff)		5	
	>10-20 Staff (Out of which at least 5 Semi Qualified/Qualified Staff)		7	
	>20 Staff (Out of which at least 10 Semi Qualified/Qualified Staff)		10	
	Sub Total (02)	15		
03.	Total Marks of Technical Evaluation (01+02)	70		
04.	Score on Technical Presentation	20		
05.	Experience in checking compliances of the provisions of Section 35(i) (ii) and 10(21)	5		
06.	Experience in Audit and Certification of FCRA accounts and Submission of online FCRA Return	5		
07.	Combined Score (03+04+05+06)	100		

EVALUATION OF FINANCIAL PROPOSAL

Final Price to be used for Financial Bid evaluation of the technically qualified bidder will be for the Financial Year 2016-17 and all applicable Taxes.

Added: Other Terms and Conditions

AWARD OF CONTRACT:

The composite score of Technical and Financial evaluation will be taken for final computation. Evaluation will be performed assuming that the contract will be awarded to the bidder whose composite evaluated score stands highest and eligible for contract award, and found to be qualified to perform the contract.

In the event of Composite Evaluated Score being same for two or more firms, the firm who quoted the lowest amongst them will be eligible for contract. In case financial bid being same, the marks secured by the firm in experience in handling Tax Consultancy work including FCRA will be considered.

Settlement of Disputes:

It is incumbent upon the bidder to avoid litigation and disputes during the tenure of the contract. However, if such disputes take place between the parties, efforts shall be made to settle at the level of IACS through mutual discussion. The Bidder shall make request in writing to the Director for settlement of any dispute within 30(thirty) days of arising of the cause of dispute failing which no disputes/claims shall be entertained by IACS. The decision of the Director, IACS will be final and binding on the parties. If differences still persist, the settlement of the dispute may be sought in the court of law having territorial.

Jurisdiction: The Court of Kolkata in the State of West Bengal only will have the jurisdiction to deal with and decide any legal matters or disputes what-so-ever arising out of this contract.

ACTING REGISTRAR
