

**INDIAN ASSOCIATION FOR THE CULTIVATION OF SCIENCE
JADAVPUR, KOLKATA – 700 032**

Tender Notice No: IACS/CIVIL/455 /2013-2014

dated 25.02.2014

Sub : “Cleaning and Housekeeping work at main building,1st,2nd & 3rd of Centenary, ERU building, Biological chemistry building, Guest House etc. at IACS, Jadavpur.”

Sealed tenders are invited from bonafide, resourceful and eligible contractors for "Cleaning and Housekeeping Work" at Indian Association for the Cultivation of Science, 2A & B, Raja S. C. Mullick Road, Jadavpur, Kolkata ó 700 032. Detailed scope of work is described in the tender document.

Tender should be submitted in two part bidding system. Part-I (Technical Bid) of the tender should contain Earnest Money Deposit, Eligibility documents, copies of PAN & VAT, Service Tax Registration, Company profile and any other document in support of technical capability and commercial terms and conditions and Part-II (Price Bid) should indicate price only. The Technical Bid and Price Bid are to be submitted in two separately sealed envelopes distinctly marked accordingly and both to be put inside another envelope, which should be sealed and superscribed with Tender Number, Due Date and Name of Work. Complete tender bids should reach the office of the Civil Engineering Section, Indian Association for the Cultivation of Science, 2A & 2B Raja S. C. Mullick Road, Jadavpur, Kolkata -700032 on or before the scheduled date and time specified below.

Sale of Tender Documents: Tender documents may be obtained from Civil Engineering Section of IACS on all working days from 05.03.2014 to 19.03.2014 between 11.30 AM to 3.00 PM on payment of Rs.1,000.00 in cash. Tender documents will also be available on the IACS website www.iacs.res.in and the same may be downloaded for submission. Those who will submit tender by downloading from website should also submit a tender fee of Rs.1,000.00 in form of Demand Draft / Pay Order/ Bankers Cheque drawn in favour of “**Indian Association for the Cultivation of Science**” payable at Kolkata along with Technical Bid of the tender separately.

Pre-bid Meeting: Pre-bid meeting will be held on March 21, 2014 at 04.00 PM at Indian Association for the Cultivation of Science, Jadavpur, Kolkata -700032.

Earnest Money Deposit: Bidders should submit an EMD of Rs. 2,00,000/- (Rupees Two lakh only) in the form of Demand Draft / Pay Order/ Bankers Cheque drawn in favour of “**Indian Association for the Cultivation of Science**” payable at Kolkata with the technical bid (Part ó I).

Last date for submission of Tender: Completed tenders along with Earnest Money Deposit and copies of documents in support of eligibility criteria should be submitted in the tender box kept at Civil Engineering Section of IACS by 03.00 PM of March 25, 2014.

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Opening of Technical Bids: Technical Bids will be opened on March 25, 2014 at 03.30 PM in the office of the Civil Engineering Section, Indian Association for the Cultivation of Science, Jadavpur, Kolkata-700032 in the presence of the interested bidders or their representatives.

Opening of Price-Bids: The Price bids of the successful bidders whose tenders are shortlisted on the basis of the Technical part documents/ credentials will only be opened. The date & time of opening of price bids will be communicated to the successful bidders.

Estimated Cost: The work is estimated to cost Rs.6.80 lakh per month (without prevailing service tax as applicable). The estimated cost is provided for rough guide line only.

Minimum eligibility criteria for participating in the tender:

1. Completion of one similar work of value Rs.65.00 Lakh per annum (during continuous tenure of one year) under Government, Semi-Government or in Autonomous Body during last 5 (Five) years.
2. Completion of two similar works of value Rs.40.00 Lakh per annum (during continuous tenure of one year) each as mentioned above.

Similar work means Cleaning, up keeping and Housekeeping work at various organizations. Technical bids will be opened first. The bidders will be shortlisted on the basis of credential and eligibility conditions provided in the technical part. Price bids of only the successful bidders in the Technical part will be opened.

(Dr. Utpal Sadhu)
Registrar